

ST TERESA'S EFFINGHAM

BOARDING & DAY SCHOOL FOR GIRLS AGED 3-18

FORM OF ACCEPTANCE

I. I accept the place offered for my daughter/son whose photograph is attached.

Pupil's Full Name (BLOCK CAPITALS PLEASE)

Date of Birth

She/he will be a (tick as appropriate)

PREP SENIOR DAY GIRL DAY BOY WEEKLY BOARDER FULL BOARDER

Name(s) of sister(s) currently at St Teresa's

Term and Year of Entry Jan / Apr / Sept 20 Present School

2. I enclose a cheque for the deposit made payable to 'St. Teresa's School'

£500 for Day Girls/Boys and £1,500 for Boarders from within the EU, £9,780 for Boarders from outside the EU.

This deposit will be held as collateral against expenses incurred during my daughter/son's final term at the School (i.e. it will be offset against the final incidentals account and a refund will be made where applicable, after my daughter/son has left the school).

The deposit paid is not returnable should my daughter/son fail to enter the school at the term indicated in paragraph 1 (above). Additionally if notice of withdrawal of this acceptance is not given in writing one full term before the date of entry (i.e. 1st January for Summer Term, 1st May for Autumn Term, 1st September for Spring Term) I agree to pay the first term's full fees less the deposit already paid.

3. I understand and accept that all fees will be collected by Direct Debit on the first day of term or alternatively by monthly instalments commencing on 1st September. (See letter attached)

The completed Direct Debit Mandate Form must be returned with this Acceptance Form for students joining Reception upwards.

4. Except where my daughter/son is in the final term of the Upper Sixth of the Senior School, I undertake to give the school one full term's written notice of:

(a) the proposed withdrawal of my daughter/son from the school. If my daughter/son is to leave at the end of a term, notice shall be received by the first day of that term. If she/he is to leave during a term, notice shall be received by the first day of the previous term.

(b) the proposed discontinuance of an 'extra' subject.

In the absence of proper notice relating to (a) and (b) above, a full term's fees will be payable.

5. Accounts should be sent to:

Name (BLOCK CAPITALS PLEASE)

Relationship to pupil if other than parent

Address

Telephone

Fax

Father's Name

Signature

Mother's Name

Signature

Date

(Both father AND mother to sign unless inapplicable)

PLEASE
ATTACH A
PASSPORT
SIZE
PHOTOGRAPH